NORTH DAKOTA VETERANS HOME LISBON, NORTH DAKOTA GOVERNING BOARD MEETING Page 1 of 4

DATE/TIME: Friday, August 17, 2007 @ 10:30 AM. LOCATION: Veterans Home – Multipurpose Room: MEETING: X Regular __Special MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: Norris Braaten, Chairman Daryl Beard Brad Maasjo Darrol Schroeder DuWayne Ternes

Orletta Kilen

Members Absent: Jerry Meske, Vice Chairman

OTHERS PRESENT BY INVITION:

NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg
Rick Hoganson-AIA, & Jamie Feeney from Foss Architecture & Interiors

Executive Secretary-Margie Ourenhagen
Ralph Metcalf, House of Representatives

Bill Heigaard, Field Representative for Military/Veterans Liaison from Representative Earl Pomeroy's Office

AGENDA ITEM PRESENTATION/DISCUSSION RECOMMENDATION/ACTION

1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	Chairman called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA	(NAR) No Action Required
2. Roll Call: Recording Secretary	Roll call taken by recording secretary	A quorum was present
3. Welcome: Chairman-Norris Braaten	Chairman Braaten welcomed Board Members and Guest.	NAR (No Action Required)
 4. Approval of Governing Board Minutes: Chairman-Norris Braaten Regular Meeting-July 20, 2007 	 Minutes e-mailed to Board Members. Motion was made by DuWayne Ternes, seconded by Orletta Kilen to accept the minutes as mailed. 	Motion carried.
5. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman Braaten asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
6. VA Status Report Administrator Mark B. Johnson	All the necessary Federal Grant request information has been mailed to Frank Salvas of the US Department of Veterans Affairs.	Filed by August 15th
7. Bill Heigaard, Field Representative for Military/Veterans Liaison from US Representative Earl Pomeroy's Office	 Discussion was held on what if any assistance US Representative Earl Pomeroy could be to the North Dakota Veterans Home at this time. Discussion was held on the proposed new 	• NAR

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	 flood plain maps, which need to be approved by year end. The Governing Board commented on the outstanding support we have received from the US & State of ND Legislators. 	
8. Architecture & Interiors Contact Update Rick Hoganson-AIA, & Jamie Feeney from Foss Architecture & Interiors	 Foss Architecture & Interiors extended a thank you to the Governing Board for being chosen as the Architect Firm for the new building. The following items are some of the items their firm will be looking into: The existing site and conditions, along with reviewing the proposed and existing flood plain maps. Discussion will be held with their engineers concerning the electrical, mechanical and storm system needs and if there are ways to utilize the existing water way system. A narrative will be presented to the NDVH Governing Board in late September that will suggest building materials, mechanical and electrical needs and a detailed cost estimated for the new building. Energy efficiency, energy codes and underground heat source wells will be discussed with the local utility company. Alternate project plans will also be drawn up. Usage of the existing paved roads for accessing the new building will be looked at. Preserving and using some of the present trees for landscaping the new campus will be evaluated. Parking areas for residents, staff and visitors. 	 At the October meeting, the Governing Board will formally act on the narrative presented by Foss Architects to allow them to proceed into the designed development phase. Thirty percent of the designed development phase of planning must be completed by December 2007. The Governing Board requested Foss Architects present a scheduled graph of the dates, times, plan of action and amount of financial funds needed at different dates to the Governing Board in September.
	9. Higher cost effects if the construction is	

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9. ND Administrative Code 86-03-01 thru 86-03-10 Daryl Beard	 delayed. Other topics of discussion: Representative Ralph Metcalf will contact the state transportation department concerning the upkeep of the access roads to the ND Veterans Home. Administrator Johnson expressed the possibility of contacting the National Guard to assist in the dirt removal. Comstock Construction will be assisting with updating the Life Safety Survey deficiencies in the existing building. The 2002 Performance Audit is on the internet @ www.nd.gov/auditor/reports/3019_02.pdf. Discussion was held on the status of ND Administrative Code 86-03-01 thru 86-03-10. Discussion was held on the Basic & Skilled Care Handbooks. The changes to rescind the hospital emergency fund and change the order of admissions to the Veterans Home have been sent to the Attorney Generals Office. These sections have been deleted in the North Dakota Century Code. Motion was made by DuWayne Ternes, seconded by Orletta Kilen that the goal will be to complete approval of the Administrative Code by January. Motion was withdrawn. 	ND Administrative Code 86-03-01 thru 86-03-10 will be placed on the Sept. agenda. Scheduled hearing dates need to be coordinated with the Attorney General's Office.
10. Resident Issues Mark B. Johnson, Administrator	A felony conviction issue concerning a resident admitted to the Veterans Home over one year ago was discussed.	
11. Closing Comments	 Jake Reuter, Director Social Services, has submitted his resignation effective August 31, 	• NAR

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Senator to get the Decem Daryl F Office of Section original	e sent a letter and flood plain maps to Dorgan's office requesting assistance e proposed map approved by er 31 st . eard contacted Senator Dorgan's oncerning Public Law 109-461, 211 effective April 1, 2007. This law ed from SB 3421 concerning veterans ervice-connected disability.
12. ACOVA Meeting • Date: • Locatio • Time:	• Friday & Saturday, November 2 nd & 3 rd in Fargo. Meeting times Friday @ 1:00 pm; Sat. @ 8:30 am
13. Next Meeting – Governing Board: • Date: • Locatio • Time:	Conference Call, Tuesday, September 11,
y .	was made by Darrol Schroeder, d by Daryl Beard to adjourn this . • Meeting adjourned
15. Minutes signed by Administrator	Mark B. Johnson, Administrator